

New Privacy Protection Procedures

Protecting personal data privacy is a National and International concern which Personalysis takes seriously. To comply with legal requirements for the protection of individual data, Personalysis will make the following procedural adjustments on **February 17, 2025**.

- 1. All individuals who complete a Personalysis questionnaire will receive a copy of their eReport this includes Applicants.
- 2. All those who place an order and request access to the Reports associated with that order will be notified of completion of the questionnaire and sent the Colorgraph of the profile. Viewing the Report associated with the order will require access to the Personalysis database.

Access to the database will continue to be restricted to those who are certified in the use of Personalysis and have either a signed 2025 contract with Personalysis or have a signed 2025 Ethical Use Agreement.

We understand that the change in procedure is inconvenient and apologize for that. We believe use of the Personalysis information is supportive and helpful in both career and relationship building. The privacy regulations adopted by many US states and the international community impact our ability to send the Personalysis Report, or Summary to anyone other than the Individual who took the assessment. We can send the Colorgraph pdf and will do that if you request notification of completion of the questionnaire(s) associated with your order.

We are notifying you now to provide time to communicate with any of your customers who typically receive notification of questionnaire completion. We will implement this new procedure **February 17, 2025**.

Please let us know if you have any questions or concerns.